



BREAKFAST & AFTER SCHOOL CLUB PAYMENT PLANS

We are happy to accept staggered payments towards bookings, however these need to be agreed in advance via email. **Payments for these are required on the 1st of every month.** Payments can also be made in full immediately via credit/debit card or childcare vouchers.

Minimum Monthly Payments

Where you have booked for the full term, yet do not wish to pay the full amount up front, this payment can be divided on a month to month basis. The amount due every month will be the total amount due for your booking, divided by the number of months in the term.

The first payment is due immediately after you have made your booking with the remaining payments set out to be paid on the 1st of each month. These plans are confirmed via email and begin after your booking is made.

For example, if you have booked dates for January and February on the 1st September. The January month of care is due to be paid immediately and the February month will be due on the 1st October.

Split Payment

This applies to full term bookings only. If you would like to pay for your booking in two instalments then these can be paid over a longer period of time. **The first payment (half of the total cost) will be due immediately after the booking has been made.** The second payment is due before the second half of each term. Please see due dates of second payments:

- **Autumn Term:** Second payment due - The Monday of October Half Term
- **Spring Term:** Second payment due - The Monday of February Half Term
- **Summer Term:** Second payment due - The Tuesday of May Half Term

Methods of Payments

We are happy to accept payment via a bank transfer or pre-arranged childcare voucher or Tax-Free Childcare payment. Method of payment must be confirmed via email as part of the payment plan.

Bank details:

HSBC - Richmond Branch
Activ Camps Ltd
Sort code: 40-38-18
Account number: 2203 7327



If you would like to pay via these options then please email info@activcamps.com to arrange a plan. If we are not contacted regarding a plan then any processing bookings will be deleted after seven days. Similarly, failure to follow a payment plan will result in bookings being cancelled or full payment required in full.

Missed Payments Policy

In the event that a required payment is missed and no explanation is provided within a timeframe of more than 7 days, the following policy will apply:

Cancellation of Payment Plan: Your existing payment plan will be cancelled, and you will no longer be eligible for the installment option.

Booking Implications: We will cancel any subsequent dates booked under the original plan if a payment has not been made

Payment Requirement: You will be required to settle the outstanding balance in full or subsequent unpaid dates will need to be cancelled.

Resolution Process:

We value open communication and understand that unforeseen circumstances can arise. If you have missed a payment, please reach out to us promptly to explain the situation. Our team will work with you to find a resolution.

Loss of Monthly Payment Privilege:

Should the issue remain unresolved and payments are not brought up to date within an agreed-upon timeframe, you will lose the privilege of making monthly payments for future bookings.

Upfront Payment Requirement:

Subsequently, all future bookings will need to be paid in full upfront.

Thank you for your understanding and cooperation in upholding the integrity of our payment plans and ensuring a seamless experience for all participants.



Changes to Payment Plans

If you wish to change how you are paying for your booking, this must be confirmed in writing to info@activcamps.com where we will review your request. Whilst your request is being reviewed, you must uphold your original agreement until we have reviewed your request.